

- Unofficial translation -

Notification of the Office of the National Telecommunications Commission
Re: Application Form for Conformity Assessment of Telecommunication Equipment
By the Office of the National Telecommunications Commission

Whereas Sections 6.1, 13.1 and 19.1 of the Notification of the National Telecommunications Commission regarding Regulations for Conformity Assessment Procedures for Telecommunication Equipment by the Office of the National Telecommunications Commission have prescribed that the applicant shall submit the completed application form for conformity assessment of telecommunication equipment as specified by the Office of the National Telecommunications Commission;

To comply with the above-mentioned Notification of the National Telecommunications Commission, the Office of the National Telecommunications Commission hereby prescribes the following application forms:

1. Application form for testing of telecommunication equipment (Form ET. 01);
2. Application form for registration of telecommunication equipment (Form ET. 02);
3. Application form for certification of telecommunication equipment (Form ET. 03).

The details of which are appended hereto.

This Notification shall take effect as from the date hereof.

Announced on the 4th day of February B.E. 2551 (2008)

Suranan Wongvithayakamjorn

Secretary-General of the National Telecommunications Commission

This English version is prepared by International Organizations Bureau with the sole purpose of facilitating the comprehension of foreign participants in the telecommunication rules and regulations and shall not in any event be construed or interpreted as having effect in substitution for or supplementary to the Thai version thereof.

Please note that the translation has not been subjected to an official review by the Office of the National Telecommunications Commission. The Office of NTC, accordingly, cannot undertake any responsibility for its accuracy, nor be held liable for any loss or damages arising out of or in connection with its use.

 Office of NTC	Telecommunication Testing Laboratory Bureau of Engineering and Telecommunication Technology	Form ET. 01
	Application Form for Testing of Telecommunication Equipment	
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Part 1. Applicant information (please fill in all details completely)

1.1 Applicant

Name: Address: Tel.: Fax: Email:	
On behalf of: Office address: Tel.: Fax: Email:	
<input type="checkbox"/> have applied previously Supplier identification number <input type="checkbox"/> - <input type="checkbox"/> - <input type="checkbox"/> - <input type="checkbox"/>	<input type="checkbox"/> applying for the first time <input type="checkbox"/> a copy of identification card <input type="checkbox"/> a copy of corporate registration certification of juristic person (issued no more than 90 days)
<u>Additional documents in case of authorization</u> <input type="checkbox"/> letter of authorization <input type="checkbox"/> a copy of identification card of authorizing person <input type="checkbox"/> a copy of identification card of authorized person	

1.2 Contact person (technical personnel)

Name: Position: Tel.: Fax: Email:

I hereby certify that the above statements and the support documents to the application form for testing of telecommunication equipment attached hereto are true, and I shall perform strictly in accordance with the relevant rules, regulations, or orders.

<hr style="border: none; border-top: 1px solid black;"/> Signature of Applicant	<hr style="border: none; border-top: 1px solid black;"/> Position	<hr style="border: none; border-top: 1px solid black;"/> Seal of Company
Date (D/M/Y).....		

Remark The applicant shall pay applicable processing fee for testing of telecommunication equipment on the date of submitting the application, and regardless of the testing result, “the Office of the National Telecommunications Commission shall reserve the rights to withhold the fee in all cases.”

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Part 2. Telecommunication equipment information (please fill in all details completely)

2.1 General

Categories of equipment : <input type="checkbox"/> Land mobile service - VHF/UHF (FM/PM) <input type="checkbox"/> Model control 72 MHz <input type="checkbox"/> Maritime mobile service - VHF (FM) <input type="checkbox"/> Wireless microphone <input type="checkbox"/> Aeronautical mobile service - VHF (AM) <input type="checkbox"/> Personal cordless telephone (1900-1906 MHz) <input type="checkbox"/> Amateur radio service (AM/SSB/FM) <input type="checkbox"/> Short ranged devices (SRD) <input type="checkbox"/> CB 27 MHz (AM/SSB/FM) <input type="checkbox"/> Cellular (Mobile Station) <input type="checkbox"/> CB 78/245 MHz <input type="checkbox"/> Others:	
Equipment type: <input type="checkbox"/> base <input type="checkbox"/> mobile <input type="checkbox"/> hand portable <input type="checkbox"/> module	Manufacturer's name and address:
Brand:	
Model no.	
Year of manufacture	Country

2.2 Technical characteristics

Technical topics/characteristics		
Frequency range:	Tx. : MHz Rx. : MHz	
RF output power W	
Others		
Test frequency (Tx./Rx.)		
Ch.1:MHz	Ch.5:MHz	Ch.9:MHz
Ch.2:MHz	Ch.6:MHz	Ch.10:MHz
Ch.3:MHz	Ch.7:MHz	Ch.11:MHz
Ch.4:MHz	Ch.8:MHz	Ch.12:MHz

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Part 3. Details of testing request

3.1 Documents required

<input type="checkbox"/> Complete set of the equipment to be tested <input type="checkbox"/> Catalogue <input type="checkbox"/> Technical specifications <input type="checkbox"/> User guide/user manual <input type="checkbox"/> Service/maintenance manual <input type="checkbox"/> Circuit diagram <input type="checkbox"/> Software (in case that the equipment can be adjusted for lower transmission power, or programmed for radio frequency) <input type="checkbox"/> A copy of equipment trading license <input type="checkbox"/> A copy of equipment manufacture or importation license <input type="checkbox"/> A copy of bill of lading for import customs clearance <input type="checkbox"/> A copy of customs payment receipt <input type="checkbox"/> Others:

3.2 Conforming technical standards declared

<input type="checkbox"/> NTC TS 001-2548 (topics of testing as per 3.4) <input type="checkbox"/> NTC TS 002-2548 <input type="checkbox"/> NTC TS 003-2548 <input type="checkbox"/> NTC TS 004-2548 <input type="checkbox"/> NTC TS 006-2548	<input type="checkbox"/> NTC TS 007-2548 <input type="checkbox"/> NTC TS 1010-2550 <input type="checkbox"/> NTC TS 1018-2550 <input type="checkbox"/> Others
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3.3 Topics of testing

Topics of testing	Methods of testing
<input type="checkbox"/> Conducted carrier power <input type="checkbox"/> Conducted spurious emission <input type="checkbox"/> Frequency error <input type="checkbox"/> Frequency deviation <input type="checkbox"/> Sensitivity <input type="checkbox"/> Adjacent channel power <input type="checkbox"/> Modulation depth <input type="checkbox"/> AM distortion <input type="checkbox"/> Occupied bandwidth <input type="checkbox"/> Adjacent channel selectivity <input type="checkbox"/> GSM 11.10: Mobile Station (MS) Conformance Specification <input type="checkbox"/> Others	As prescribed by the telecommunication testing laboratory.

FS-STD1-404-2-20/11/2550

Bureau of Engineering and Telecommunication Technology, Office of NTC, 87 Phahon Yothin 8 Road (Sailom), Samsennai, Phayathai, Bangkok 10400

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3.4 Topics of testing for ISO/IEC 17025 Certification *

Topics of testing
<input type="checkbox"/> Conducted carrier power in conformity with EN 300 086-1 <input type="checkbox"/> Conducted spurious emission in conformity with EN 300 086-1 <input type="checkbox"/> Frequency error in conformity with EN 300 086-1 <input type="checkbox"/> Frequency deviation in conformity with EN 300 086-1 <input type="checkbox"/> Sensitivity in conformity with ANSI/TIA/EIA-603-B <input type="checkbox"/> Adjacent channel power in conformity with EN 300 086-1
* Remark: The telecommunication testing laboratory is in the process of applying for ISO/IEC 17025 certification.

Part 4. Others

<input type="checkbox"/> Methods of testing, if not specified, will be prescribed by the testing laboratory. <input type="checkbox"/> The Company allows the testing laboratory to submit the test report for the certification of telecommunication equipment. <input type="checkbox"/> The Company requests the test result in the format of test report. <input type="checkbox"/> The Company requests that the tested radio equipment be returned within 60 days after the test is completed. <input type="checkbox"/> If the radio equipment is damaged or defected after the test, I agree to have it returned without the request for indemnity from the Office of NTC. <input type="checkbox"/> There are additional documents attached.

For official use only

Application: <input type="checkbox"/> Complete <input type="checkbox"/> Incomplete	Telecommunication equipment: <input type="checkbox"/> Normal <input type="checkbox"/> Abnormal
The support documents are complete, as prescribed by Section 6 of the Notification of the National Telecommunications Commission regarding Regulations for the Conformity Assessment of Telecommunication Equipment by the Office of the National Telecommunications Commission: <input type="checkbox"/> Complete <input type="checkbox"/> Incomplete	
Documentary evidence of payment <input type="checkbox"/> Paid Receipt: volume number dated.....	
Application receipt date:	Case officer: Signed (.....)
Record of application	Record of testing service
Queue of your application..... The test of radio equipment can be completed by	

FS-STD1-404-2-20/11/2550

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Receipt of Telecommunication Equipment

The Telecommunication Testing Laboratory, Bureau of Engineering and Telecommunication Technology, Office of the National Telecommunications Commission has received the telecommunication equipment:

From (Mr./Mrs./Miss)

ID number - - - - issued by

Address: No. Soi Road.....

Sub-district District Province

To have testing of technical characteristics (as referred to in Part 3), with the following details:

Details of the equipment
1. Brand
2. Model no. Quantity set(s)
3. Product code
Details of components and parts
<input type="checkbox"/> Battery (number)
<input type="checkbox"/> Electrical cord
<input type="checkbox"/> Antenna cord.....
<input type="checkbox"/> Others

Submitted by (Signed) (Signed)Case Officer

(.....) (.....)

...../...../.....

I, (Mr./Mrs./Miss)....., have got the telecommunication equipment and parts returned on

Received by (signed)

(.....)

...../...../.....

 Office of NTC	Application Form for Registration of Telecommunication Equipment Bureau of Engineering and Telecommunication Technology	Form ET. 02
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Part 1. Applicant information (please fill in all details completely)

1.1 Applicant

Name: Address: Tel.: Fax: Email:	
On behalf of: Office address: Tel.: Fax: Email:	
<input type="checkbox"/> have applied previously Supplier identification number <input type="checkbox"/> - <input type="checkbox"/> - <input type="checkbox"/> - <input type="checkbox"/>	<input type="checkbox"/> applying for the first time <input type="checkbox"/> a copy of identification card <input type="checkbox"/> a copy of corporate registration certification of juristic person (issued no more than 90 days)
<u>Additional documents in case of authorization</u> <input type="checkbox"/> letter of authorization <input type="checkbox"/> a copy of identification card of authorizing person <input type="checkbox"/> a copy of identification card of authorized person	

1.2 Contact person (technical personnel)

Name: Position: Tel.: Fax: Email:

I hereby certify that the above statements and the support documents to the application form for registration of telecommunication equipment attached hereto are true, and I shall perform strictly in accordance with the relevant rules, regulations, or orders.

_____	_____	_____
Signature of Applicant	Position	Seal of Company
Date		

The applicant shall pay applicable processing fee for registration of telecommunication equipment together with the application submission, and regardless of the registration result, “the Office of the National Telecommunications Commission shall reserve the rights to withhold the fee in all cases.”

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Part 2. Telecommunication equipment information (please fill in all details completely)

2.1 General

Telecommunication equipment :	
<input type="checkbox"/> RFID	<input type="checkbox"/> Vehicle radar
<input type="checkbox"/> Wireless microphone	<input type="checkbox"/> GMPCS
<input type="checkbox"/> Model control 72 MHz	<input type="checkbox"/> Others:
<input type="checkbox"/> Earth station antenna	
Type :	Manufacturer's name and address:
<input type="checkbox"/> base <input type="checkbox"/> mobile <input type="checkbox"/> hand portable <input type="checkbox"/> module	
Brand:	
Model no.	
Year of manufacture	Country

2.2 Technical characteristics

Technical topics/characteristics	
Frequency range:	Tx. : Hz Rx. : Hz
RF output power W
Channel spacing Hz
Modulation type
SAR value W/kg
Others

2.3 Conforming technical standards declared

<input type="checkbox"/> NTC TS 005-2548	<input type="checkbox"/> NTC TS 1010-2550
<input type="checkbox"/> NTC TS 006-2548	<input type="checkbox"/> NTC TS 1011-2549
<input type="checkbox"/> NTC TS 007-2548	<input type="checkbox"/> Others

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Part 3. Documents for the registration of telecommunication equipment

<input type="checkbox"/> Catalogue
<input type="checkbox"/> Documentary evidence of conformity assessment
<input type="checkbox"/> A copy of the test report no. Date of issue
Name of testing body Country
<input type="checkbox"/> A copy of the Approval Certificate no. Date of issue.....
Name of certification body Country
<input type="checkbox"/> Certificate of Conformity no. Date of issue
Name of certification body Country
<input type="checkbox"/> A copy of NTC's conformity assessment body license
<input type="checkbox"/> A copy of the Accreditation Certificate
<input type="checkbox"/> Photograph of the telecommunication equipment
<input type="checkbox"/> Others:

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Application:	<input type="checkbox"/> Complete	<input type="checkbox"/> Incomplete
The support documents are complete, as prescribed by Section 13 of the Notification of the National Telecommunications Commission regarding Regulations for the Conformity Assessment of Telecommunication Equipment by the Office of the National Telecommunications Commission: <input type="checkbox"/> Complete <input type="checkbox"/> Incomplete		
Documentary evidence of payment <input type="checkbox"/> Paid Receipt: volume number dated.....		
Application receipt date:	Case officer: Signed (.....)	
Record of application	Record of registration service	
Queue of your application The registration of equipment can be completed by		

 Office of NTC	Application Form for Certification of Telecommunication Equipment Bureau of Engineering and Telecommunication Technology	Form ET. 03
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Part 1. Applicant information (please fill in all details completely)

1.1 Applicant

Name: Address: Tel.: Fax: Email:	
On behalf of: Office address: Tel.: Fax: Email:	
<input type="checkbox"/> have applied previously Supplier identification number <input type="checkbox"/> - <input type="checkbox"/> - <input type="checkbox"/> - <input type="checkbox"/>	<input type="checkbox"/> applying for the first time <input type="checkbox"/> a copy of identification card <input type="checkbox"/> a copy of corporate registration certification of juristic person (issued no more than 90 days)
<u>Additional documents in case of authorization</u> <input type="checkbox"/> letter of authorization <input type="checkbox"/> a copy of identification card of authorizing person <input type="checkbox"/> a copy of identification card of authorized person	

1.2 Contact person (technical personnel)

Name: Position: Tel.: Fax: Email:

I hereby certify that the above statements and the support documents to the application form for certification of telecommunication equipment attached hereto are true, and I shall perform strictly in accordance with the relevant rules, regulations, or orders.

_____ Signature of Applicant	_____ Position	_____ Seal of Company
Date		

The applicant shall pay applicable processing fee for certification of telecommunication equipment on the date of submitting the application, and regardless of the certification result, “the Office of the National Telecommunications Commission shall reserve the rights to withhold the fee in all cases.”

 Office of NTC	Application Form for Certification of Telecommunication Equipment Bureau of Engineering and Telecommunication Technology	Form ET. 03
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Part 3. Documents for the certification of telecommunication equipment

<input type="checkbox"/> Catalogue
<input type="checkbox"/> Technical specifications
<input type="checkbox"/> Copy of the test report(s)
(1) No. Date of issue Name of testing body Country
(2) No. Date of issue Name of testing body Country
(3) No. Date of issue Name of testing body Country
(4) No. Date of issue Name of testing body Country
<input type="checkbox"/> A copy of the Approval Certificate issued by Office of NTC (if any)
No. Date of issue
<input type="checkbox"/> A copy of the Accreditation Certificate
<input type="checkbox"/> Photograph of the telecommunication equipment
<input type="checkbox"/> Others:

For official use only

Application:	<input type="checkbox"/> Complete	<input type="checkbox"/> Incomplete
The support documents are complete, as prescribed by Section 19 of the Notification of the National Telecommunications Commission regarding Regulations for the Conformity Assessment of Telecommunication Equipment by the Office of the National Telecommunications Commission: <input type="checkbox"/> Complete <input type="checkbox"/> Incomplete		
Documentary evidence of payment <input type="checkbox"/> Paid Receipt: volume number dated.....		
Application receipt date:	Case officer: Signed (.....)	
Record of application	Record of certification service	
Queue of your application The certification of equipment can be completed by		